**HAVENSTREET AND ASHEY PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 6 July 2017**

**15 Minute Public Forum**

 No items were raised.

 **107/17 Present:**

 Cllrs Hattersley (Chair), S Lyons, Bell, Hull and M Lyons.

 C.Binnie (Clerk), Cllr V Churchman (IOW Council) and 2 member of the public.

 **108/17 Apologies**

 Apologies were received from Cllr Gauntlett.

 **109/17 Declarations of interest**

Cllr M Lyons declared a non-pecuniary interest in the remaining items by reason of being a member of the IWALC Executive Committee.

 **110/17 Minutes**

**Resolved:** That the minutes of the meeting held on 6 June 2017, be taken as read, confirmed and signed as being an accurate record of the meetings.

 **111/17 Parishioners Correspondence**

No correspondence had been received.

 **112/17 Chairman’s Report**

The Chairman reported that she had attended the Saturday Market surgery, but had been unable to attend the Armed Forces Day event.

 **113/17 Members Questions to the Chair**

Cllr S Lyons asked a question about the purchase of a new printer. It was agreed that this should be left until the new Clerk was in post, but if possible an A3 printer should be purchased.

 **114/17 Policing Items**

No police representative was present, and the Clerk reported he had received no reports on their behalf.

 **115/17 Isle of Wight Councillor’s Report**

Cllr Churchman reported on the water seepage in Church Road, currently being investigated by Island Roads; 20mph speed limits; and parking in Main Road, close to the junction with Church Road.

 **116/17 Other Reports**

To receive the reports of H&APC representatives on outside Bodies:

1. Havenstreet Community Association.

Cllr V Hattersley reported on behalf of Cllr S Lyons that the HAC was upgrading its insurance policy, and that there were to be changes to its key-holder arrangements.

1. IOW Association of Local Councils:

Cllr M Lyons reported there had been no recent meeting of the Executive Committee, the next being due on 20 July.

 **117/17 Ashey**

The Clerk reported the grass at The Glade had been cut. Cllr Bell reported she was meeting with Island Roads about overgrown hedges at Smallbrook junction and on the corner of Green Lane, and the overgrown 40mph signs.

 **118/17 Planning**

1. Consideration was given to five applications:
2. Land off Briddlesford Road, Newport

P/00350/17 or TCP/03879/U

Proposed variation of conditions 1 & 5 on P/00622/06 to extend the time limit for inert landfill and restoration; proposed material change of use of inert landfill site to form land which is ancillary to the waste transfer, processing and management operations.

**Resolved:** Due to the highly technical and complex nature of the

 proposal, the Parish Council is unable to comment.

1. OS Parcels 5856 & 7560, off Main Road, Havenstreet

P/00664/17 or TCP/19999/J

Proposed unit of holiday accommodation.

**Resolved:** To raise no objection in principle, but to raise concern

 about the excessive size of the building.

1. Ravens Oak Farm, Carters Road, Upton, Ryde

P/00712/17 or TCP/29919/D

Demolition of Barn; Detached dwelling.

**Resolved:** To object on the grounds of the proposed building is

 obtrusive, it is outside the key regeneration area, has

 inadequate drainage, and concerns about highway access.

1. Overdene Chase, Gatehouse Road, Upton, Ryde

P/00739/17 or TCP/04422/H

Variation of condition 4 on P/00327/16 to allow holiday accommodation to be used as residential to include age restriction.

**Resolved:** To object on the grounds that the proposal is outside the

 key regeneration area, and that the site is not suitable for

 permanent residential accommodation.

1. Roebeck, Carters Road, Upton, Ryde

P/00742/17 or TCP/23688/P

Change of use for siting of 8 holiday lodges on South Field in addition to consent for touring caravans and tenting; realignment of access road within the field; terracing of the area allocated to lodges.

**Resolved:** To raise no objection, subject to Island Roads

 being satisfied with the safety of the highway access.

1. An imminent planning application was noted:
2. Poda Rosa, Ashey Road, Ryde

P/00715/17 or TCP/27127/E

Change of use of public house ground floor to 4 flats; Alterations to include new pitched roof on single storey Element of the cottage (revised scheme).

As this application falls between meetings, it was agreed Councillors would examine the application, and forward any comments to the Clerk, by 21 July 2017, for submission to the IOW Council.

1. The following planning decision were reported:
2. Ba Lambs Farm, Littletown Lane, Wooton – Approved.

 **119/17 Correspondence**

The Clerk reported the following correspondence:

1. IOW Council – Recycling
2. IOW Council – Rogue Traders
3. IOW Day team – IOW Day 23 September 2017
4. Island Roads – Asset Management meeting 2 August 2017 - Cllrs Bell,

 and S & M Lyons to attend.

1. Island Roads – Rowlands Lane road closure
2. Best Kept Village – Awards Ceremony, 14 September 2017

 **120/17 Clerk’s Report**

The Clerk reported:

1. The Clerk’s post had been advertised (£160) - the closing date was 14 July, and interviews would be on 31 July.
2. The invoice for election costs for the parish elections on 4 May were imminent.
3. The external audit 30 day Inspection Rights period had commenced on 3 July. Notices were on the board and website.
4. The cost of a £25000 loan to provide traffic calming measures in Main Road, Havenstreet would add £75-80 per household per year to the precept for every household in the Parish. It was felt this would be wholly inappropriate.

**Resolved:** To take no further action in respect of a loan.

**121/17 Transparency Code**

The requirement under the Local Audit and Accountability Act 2014 for smaller authorities to publish certain information on their websites, was noted. The Clerk reported that Havenstreet and Ashey Parish Council is now fully compliant.

It was agreed Cllr S Lyons take an overview of information publication, and act as Transparency Code monitor.

 **122/17 Finance**

**Resolved:**

1. To receive and note the quarterly (Q1) financial report.
2. To note the receipt of the Data Protection Registration certificate for 2017-18.
3. To note the receipt of the Acknowledgement of Declaration of Compliance from the Pension Regulator.
4. To further consider an application for a S137 donation from IOW Citizens Advice upon receipt of an indication of the uptake of their services within the Parish.
5. To approve/authorise payment of accounts:

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| --- | --- | --- | --- |
| **Cheque No.** | **Payee** | **Details** | **Amount £** |
| BACS | HCA | Room Hire | 12.00 |
| 648 | Armed Forces Day C’ttee | Sec 137 donation | 30.00 |
| 649 | HCA – boules pitch | Sec 137 donation | 30.00 |
| BACS | Community Action IW  | Payroll Services | 19.50 |
| 650 | Premier Garden Services | Grass Cutting, Ashey | 72.00 |
| 651 | Clerk | Salary & Expenditure – includes£160.80 IWCP job advert | 579.50 |

 **123/17 Date of Next Meeting**

It was noted that unless there is a need for a meeting to conduct urgent business, there will be no meeting in August. The next scheduled meeting will be at 7pm, on Thursday 7 September 2017 in the Community Centre, Main Road, Havenstreet.

The meeting ended at 8.25pm