**HAVENSTREET AND ASHEY PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting held on Thursday 3rd May 2018,**

**in the Calbourne Room, IOW Steam Railway, Havenstreet.**

**1/18 Election of Chair**

Councillor Hattersley was elected Chair for the ensuing year, and signed the Acceptance of Office.

**15 Minute Public Forum**

Residents asked questions about plans for the reorganization of the Fire Service on the Island, and IW Cllr Churchman outlined discussions to date and a possible future consultation exercise. Residents involved in the Railway Station outlined possible developments on site and the Parish Council indicated initial support and thanked the Railway Station for all of its work.

**2/18 Present:**

 Cllrs Hattersley (Chair), S Lyons, Bell, Gauntlett, Hull and M Lyons.

 R.Priest (Clerk), IW Cllr Churchman and 9members of the public.

**3/18**  **Apologies**

 All Councillors were present.

**4/18 Election of Vice-Chair**

Councillor S Lyons was elected Vice-Chair for the ensuing year, and signed the Acceptance of Office.

**5/18 Declarations of interest**

There were no declarations in addition to those previously disclosed on declaration forms.

**6/18 Minutes**

**Resolved:** That the minutes of the meeting held on 29th March 2018 be taken as read, confirmed and signed as being an accurate record of the meetings.

**7/18 Representation on Outside Bodies**

 The following were elected:

1. IWALC – Cllr M Lyons
2. HCA - Cllrs S Lyons and Cllr Hattersley.

**8/17 Questions to the Chair**

A resident asked the Parish Council to consider installing a youth shelter on the Recreation Ground, and members agreed for this to be an item on next Agenda and to invite young person to address the meeting.

The Chairman updated members on meetings with Island Roads to address the issues in Church Road, and thanked Cllr M Lyons for his work on this matter, and also confirmed there would be a site meeting with the Vicar, Arch-Deacon, Cllr Churchman, and Mr K Burton from island Roads on Monday May 14th, which would be reported on a next meeting.

The Chairman also updated members on a possible World War 1 Centenary Commemoration, involving Rev Brown, the Church and the community, in the Autumn, and this would be discussed at the next meeting.

**9/18 Policing Items**

No police were in attendance, and a report had been previously circulated..

**10/18 Ashey**

The Clerk reported the grass had been cut at The Glade.

Cllr Bell reported on the maintenance work on hedges along Ashey Road, particularly on the corners of East Ashey Lane, Smallbrook, and raised concerns on the siting of 40mph signs, as well as increased volume of traffic and vehicle speeds; and the missing post box at Ashey Garage would be followed up by the Clerk.

**11/18 Planning**

1. Consideration was given to two planning applications:
2. P/00424/18 – Roebeck Country Park, Gatehouse Road, Upton, Ryde. PO33 4BP. Proposed demolition of storage barn, siting of 5 holiday lodges, with realignment of site access road; office reception building with attached garages. Members discussed the application, and expressed further concern regarding potential over-development of site and the lack of infrastructure to support further development, and the need for a whole site plan to clarify concerns over piecemeal development.
3. P/00453/18 – TCP/08321/C Great Upton Farm, Gatehouse Road, Upton, Ryde. PO33 4BS. Proposed New farm access point, turning and storage areas. Members discussed the proposal and raised no objections.
4. An imminent planning application was noted:
5. P/00274/18 - TCP/33455: Station House, Station Road, Havenstreet. Proposed change of use garage to form self-contained holiday unit.
6. The following planning decision was reported:
7. Briddlesford Lodge Farm, conversion of barn to dwelling.

**12/18 Correspondence**

The Clerk reported correspondence from IW College, attendance at recent GDPR course and circulation of NALC guidance.

**13/18 Clerk’s Report**

The Clerk’s report was covered by items earlier in the agenda.

**14/18 Finance**

**Resolved:**

1. To receive the Internal Auditors Report for the year ending 31 March 2018.
2. Members noted the 4th Quarter, and Year End Reports, and Bank Reconciliation for the year ended 31st March 2018.
3. Members approved the Asset Register for 2017/18 and the Chairman signed the Register.
4. Members noted the Year end accounts for the year ending 31st March 2018.
5. Members approved Section 1 (Annual Governance Statement) of the External Audit Annual Return, and authorized the Chairman to sign Section 1 on behalf of the Parish Council.
6. Members approved Section 2 (Accounting Statement) of the External Audit Annual Return, and authorized the Chairman and the Responsible Finance Officer (RFO/Clerk) to sign on behalf of the Parish Council.
7. Members confirmed the dates of the period for the exercise of public rights as Monday 4th June to Friday 13th July 2018 in accordance with guidance.
8. To authorize or endorse payment of accounts:

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| --- | --- | --- | --- |
| **Cheque No.** | **Payee** | **Details** | **Amount £** |
| 673 | Community Action IW | Payroll Services | 296.33 |
| 674 | PCC of Binstead | Newsletter | 70.00 |
| 675 | Havenstreet Taxis  | Transport Service for Residents | 72.00 |
| 676 | IW Steam Railway | AGM Room Hire and costs | 50.00 |
| 677 | Mr GW Hughes | Internal Audit | 135.00 |
| 678 | Mr R Priest (clerk) | Office expenses (Ink, Tng, etc) | 206.38 |
| BACS | HCA | Room Hire | 10.00 |

**15/18 Date of Next Meeting**

The Chairman thanked IW Steam Railway for meeting arrangements and residents for attending, and the date and time of the next meeting will be at 7pm on **Thursday 7th June 2018,** in the Community Centre, Main Road, Havenstreet.

The meeting ended at 8.20pm