**HAVENSTREET AND ASHEY PARISH COUNCIL**

**Clerk: Richard Priest, 2 Maida Vale Road, Shanklin, Isle of Wight. PO37 7DB**

 Tel: 01983 867450 clerk@havenstreetandasheypc.co.uk

**NOTICE OF AGM**

Havenstreet and Ashey Parish Council

The Annual Meeting of Havenstreet and Ashey Parish Council to be held in the Havenstreet Community Centre on Thursday 20 May 2021 following the Annual Parish Meeting for the purpose of transacting the following business:

**AGENDA**

1. **To elect the Chair and sign the declaration of office**.

 **Democratic 15 minutes**:

Members of the public are invited to write to the Clerk

on matters relevant to the Parish, or on the business set out below or to arrange attendance at the meeting, with attendance limited due to Covid 19 guidance.

1. **Apologies for absence.**
2. **To elect the Vice-Chair and sign the declaration of office.**
3. **To receive any declarations of interests.**

**5. Minutes**

To take as read and confirm as accurate the minutes of the ordinary monthly meeting held on Thursday 11 March 2021.

**6 To note vacancy on Parish Council and initiate co-option process**

**7**. **To elect Council Representatives on the following bodies:**

 a. Isle of Wight Association of Local Councils

 b. Havenstreet Community Association

**8.** **Members Questions**

Councillors to raise any questions.

 *No substantive decisions can be taken under this item.*

**9. Police Items**

To receive any items or reports presented by or on behalf of the police.

**10.** **Ashey**

 To consider any items relevant to Ashey.

 *No substantive decisions can be taken under this item.*

**11**. **Planning Applications**

a)To consider the following planning applications:

i/ Application No: 21/00848/HOU Location: Rowlands Farm Rowlands Lane Ryde Isle Of Wight PO33 4DE Proposal: Demolition of conservatory; proposed replacement sunroom; proposed dormer and conservation roof lights, lantern; internal alterations; replacement windows and doors

ii/ Application No: 21/00849/LBC Location: Rowlands Farm Rowlands Lane Ryde Isle Of Wight PO33 4DE Proposal: Listed Building Consent for demolition of conservatory; proposed replacement sunroom; proposed dormer and conservation roof lights, lantern; internal alterations; replacement windows and doors

iii/ Application No: 21/00823/FUL Ravens Oak Carters Road Ryde Isle Of Wight PO33 4BP Proposal: Retention and continued use of timber lodge as temporary living accommodation and subsequent use as self-contained holiday accommodation

iv/ Application No: 21/00858/FUL Location: Little Duxmore Farm Rowlands Lane Ryde Isle Of Wight PO33 4DF Proposal: Proposed log cabin style office unit and single portable toilet

b) To receive notification of any planning decisions made by the IOW Council.

 **12. Correspondence**

To consider any correspondence received

**13.** **Clerk’s Reports**

To receive any reports submitted by the Clerk.

**14. Finance**

a) To receive the Internal Auditors report for 2020/21

 b) To note the 4th Quarter and year end Bank reconciliation for 2020/21.

c) To approve the Asset Register document for the year ending 31 March 2021.

d) To receive the year end accounts for the year ending 31 March 2021.

e) To approve Sec 1 (Annual Governance Statement) of the External Audit Annual Return, and to authorise the Chairman (or Vice-Chairman) and Clerk to sign Sec 1 on behalf of the Council.

f) To approve Sec 2 (Accounting Statement) of the External Audit Annual Return, and to authorise the Chairman (or Vice-Chairman) and Responsible Financial Officer (Clerk) to sign Sec 2 on behalf of the Council.

 g) To authorise payment of accounts

 h/ To note receipt of precept for 2021/22.

**15**. **Date of next meeting –** Thursday 3 June 2021 at 7pm in Havenstreet Community Centre, with proposed future meeting dates as 1st July 2021, 2 September 2021, 4 November 2021, 6 January 2022.