**HAVENSTREET AND ASHEY PARISH COUNCIL**

**Minutes of the Parish Council Annual General Meeting held**

**At 7pm on Thursday 12 May 2022**

**15 Minute Public Forum**

 **Present:**

 Cllrs V Hattersley (Chair), S Lyons, B Blezzard, K Hull and M Lyons.

 R Priest (Clerk), IW Cllr C Mosdell and 2 members of the Public.

**1/22/23 Election of Chair**

Councillor Hattersley thanked members for their support during term as Chairman and nominated Cllr S Lyons as Chair, seconded by Cllr K Hull and voted unanimously, and Cllr S Lyons signed the Acceptance of Office.

**2/22/23 Apologies**

Apologies were received from Cllr Gauntlett , and the Chairman thanked all present for support for appointment as Chair.

**3/22/23 Election of Vice-Chair**

Councillor K Hull was elected Vice-Chair for the ensuing year, and signed the Acceptance of Office.

**4/22/23 Declarations of interest**

Cllr S Lyons was vice-chair of the Community Association, Cllr Hattersley noted that she was Chair of Community Association, Cllr Hull was involved with St Peters Church and Cllr B Blezzard was also a Parish Councillor in Newchurch and partner involved in HCA. There were no other declarations in addition to those previously disclosed on declaration forms.

**5/22/23 Minutes**

**Resolved unanimously:** That the minutes of the meeting held on 7 April 2022 be taken as read, confirmed and signed as being an accurate record of the meetings.

**6/22/23 Representation on Outside Bodies**

**IWALC** - Members unanimously agree for Cllr M Lyons to represent Havenstreet & Ashey PC on IWALC. The clerk would write to IWALC accordingly.

**HCA –** Members noted Cllr S Lyons and Cllr V Hattersley served on the HCA.

**7/22/23 Questions to the Chair**

Cllrs noted the ongoing highways concerns in the Parish, with recents incidents of a car overturning, and the need for improved signage. Clerk will invite Cllr Fuller to future meeting following the IOW LAF Access Forum consultation regarding Parish Priorities. The Clerk has circulated details of Quiet Road Status and this would be part of discussions with Cllr Fuller. Members also noted need for enforcement and the delay in clarification from the IWC portfolio holder.

**8/22/23 Policing Items**

No police were in attendance, and members noted limited Police resources.

**9/22/23 Ashey**

Members noted increase in issues following work on Junction, and the likely increase in traffic when Pennyfeathers development is undertaken. Cllr Gauntlett was taking forward possibility of camera to protect signage near Ashey Railway Station, and the damage to signage.

**10/22/23 Planning**

1. Consideration was given to the planning applications circulated by the Clerk.
2. Members noted previously circulated planning decisions, and wished to comment on Pennyfeathers proposal, in line with previous comments regarding lack of infrastructure, and the Ward Councillor would also express concerns regarding impact.

**11/22/23 Correspondence**

The Clerk noted correspondence previously circulated and noted progress with the defibrillator now at the Centre and awaiting installation, and the Clerk would arrange an event, to coincide with Saturday Market, when in place. The clerk also updated members on meeting with Environment Officer, and would arrange meeting later in summer; and also initial discussions with Southern Water re possible project in the Parish.

**12/22/23 Clerk’s Report**

The Clerk’s report was covered by items earlier in the agenda.

**14/22/23 Finance**

**Resolved:**

1. To receive the Internal Auditors Report for the year ending 31 March 2022, and members agreed for the report to be circulated electronically.
2. Members noted the 4th Quarter, and Year End Reports, and Bank Reconciliation for the year ended 31st March 2022, and noted the Year end accounts for the year ending 31st March 2022.
3. Members approved the Asset Register for 2021/22 and the Chairman signed the Register.
4. Members confirmed completion of Certificate of Exemption, as neither gross annual income nor gross annual expenditure exceeds £25,000.
5. Members approved Section 1 (Annual Governance Statement) of the External Audit Annual Return, and authorized the Chairman to sign Section 1 on behalf of the Parish Council.
6. Members approved Section 2 (Accounting Statement) of the External Audit Annual Return, and authorized the Chairman and the Responsible Finance Officer (RFO/Clerk) to sign on behalf of the Parish Council.
7. Members confirmed the dates of the period for the exercise of public rights as Monday 17th June to Friday 26th July 2022 in accordance with guidance.
8. Members confirmed bank signatories as Cllr S Lyons, Mrs K Hull and Cllr V Hattersley;
9. Members noted receipt of Precept of £12,182 on 11/4/2022 from IW Council.
10. To authorise or endorse payment of accounts previously circulated, and make provision to pay STC £100 for costs of printing and saving for HAPC.

**15/22/23 Date of Next Meeting**

The Chairman confirmed, there were no planned meetings in August or December, with the schedule of meetings as at the Community Centre at 7pm on:

Thursday 7 July 2022

Thursday 1 September 2022

Thursday 6 October 2022

Thursday 3 November 2022

Thursday 5 January 2023

Thursday 2 February 2023

Thursday 2 March 2023

Thursday 6 April 2023

Thursday 4 May 2023

The meeting ended at 9.15pm and the Chair presented Cllr Hattersley with a bouquet in recognition of her service as Chair of the Parish.

After the meeting closed Cllr Blezzard gave notice of resignation as Parish Councillor.