**HAVENSTREET AND ASHEY PARISH COUNCIL**

**Minutes of the Parish Council Annual General Meeting held**

**At 8.15pm on Thursday 4 May 2023**

**15 Minute Public Forum**

 **Present:**

 Cllrs S Lyons (Chair), M Ballard , K Hull and M Lyons.

 R Priest (Clerk) and 1 members of the Public.

**1/23/24 Election of Chair**

Councillor S Lyons thanked members for their support during the previous year as Chairman, and Cllr K Hull nominated Cllr S Lyons as Chair, seconded by Cllr M Ballard and voted unanimously, and Cllr S Lyons signed the Acceptance of Office.

**2/23/24 Apologies**

Apologies were received from Cllr Gauntlett , and the Chairman thanked all present for support for appointment as Chair.

**3/23/24 Election of Vice-Chair**

Councillor K Hull was elected Vice-Chair for the ensuing year, and signed the Acceptance of Office.

**4/22/23 Declarations of interest**

Cllr S Lyons was vice-chair of the Community Association , Cllr Hull was involved with St Peters Church and Cllr M Lyons was a member of IWALC and his wife involved in HCA. There were no other declarations in addition to those previously disclosed on declaration forms.

**5/23/24 Minutes**

**Resolved unanimously:** That the minutes of the meeting held on 6 April 2023 be taken as read, confirmed and signed as being an accurate record of the meeting.

**6/23/24 Representation on Outside Bodies**

**IWALC** - Members unanimously agree for Cllr M Lyons to represent Havenstreet & Ashey PC on IWALC. The clerk would write to IWALC accordingly; and that Cllr M Lyons also served on the LAF

**HCA –** Members noted Cllr S Lyons, Cllr C Gauntlett and Cllr V Hattersley served on the HCA.

**7/23/24 Questions to the Chair**

Cllrs noted recent meeting with Chair and Island Roads, and Environment Officer, regarding the gap in the Recreational Ground Fence, and the installation of the Bench subject to additional concrete base and agreed the location. Cllr S Lyons also highlighted current scams impacting on residents.

**8/23/24 Policing Items**

No police were in attendance, and members noted limited Police resources.

**9/23/24 Ashey**

Members noted concerns regarding Deacons Lane Bridge, with issues reported to island Roads, and Steam Railway may also have concerns, and have noted no liaison with Railway when works are undertaken.

**10/23/24 Planning**

Members noted correspondence circulated by the Clerk.

**11/23/24 Correspondence**

The Clerk noted correspondence previously circulated and noted maintenance on the defibrillator, and taking forward new defibrillator in Ashey and discussions with contractors.

**12/23/24 Clerk’s Report**

The Clerk’s report was covered by items earlier in the agenda.

**14/22/23 Finance**

**Resolved:**

1. To receive the Internal Auditors Report for the year ending 31 March 20223 and members agreed the report.
2. Members confirmed their was no conflict with BDO.
3. Members noted the 4th Quarter, and Year End Reports, and Bank Reconciliation for the year ended 31st March 2023, and noted the Year end accounts for the year ending 31st March 2023.
4. Members approved the Asset Register for 2022/23 and the Chairman signed the Register.
5. Members confirmed completion of Certificate of Exemption, as neither gross annual income nor gross annual expenditure exceeds £25,000.
6. Members approved Section 1 (Annual Governance Statement) of the External Audit Annual Return, and authorized the Chairman to sign Section 1 on behalf of the Parish Council.
7. Members approved Section 2 (Accounting Statement) of the External Audit Annual Return, and authorized the Chairman and the Responsible Finance Officer (RFO/Clerk) to sign on behalf of the Parish Council.
8. Members confirmed the dates of the period for the exercise of public rights as Monday 5 June to Friday 14 July 2022 in accordance with guidance.
9. Members confirmed bank signatories as Cllr S Lyons, Mrs K Hull and Cllr V Hattersley;
10. Members noted receipt of Precept of £12,295 from IW Council.
11. To authorise or endorse payment of accounts previously circulated, and make provision to pay STC £100 for costs of printing and saving for HAPC.
12. Members noted recent IT issues and need to review IT provision, as well as succession planning, and would discuss at future meeting.

**15/22/23 Date of Next Meeting**

The Chairman confirmed, there were no planned meetings in August or December, with the schedule of meetings as at the Community Centre at 7.30pm on:

Thursday 1 June 2023

Thursday 6 July 2023

Thursday 7 September 2023

Thursday 5 October 2023

Thursday 2 November 2022

Thursday 4 January 2024

Thursday 1 February 2024

Thursday 7 March 2024

Thursday 4 April 2024

Thursday 2 May 2024

The meeting ended at 9.15pm.