

HAVENSTREET AND ASHEY PARISH COUNCIL

Clerk: Richard Priest, 2 Maida Vale Road, Shanklin, Isle of Wight. PO37 7DB

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NOTICE OF AGM

Havenstreet and Ashley Parish Council

The Annual Meeting of Havenstreet and Ashley Parish Council to be held in the Havenstreet Community Centre on Thursday 16 May 2024 following the Annual Parish Meeting for the purpose of transacting the following business:

R.Priest, Clerk 8.5.2024

AGENDA

1. To elect the Chair and sign the declaration of office.

Democratic 15 minutes: Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for consideration at future meetings, at the discretion of the Chairman. Members of the public may not take part in the Parish Council Meeting itself.

2. Apologies for absence.

3. To elect the Vice-Chair and sign the declaration of office.

4. To receive any declarations of interests.

5. Minutes

To take as read and confirm as accurate the minutes of the ordinary monthly meeting held on Thursday 4 April 2024 (Paper A).

6. To elect Council Representatives on the following bodies:

- a. Isle of Wight Association of Local Councils
- b. Havenstreet Community Association

7. Members Questions

Councillors to raise any questions.

No substantive decisions can be taken under this item.

8. Police Items

To receive any items or reports presented by or on behalf of the police.

9. Ashley

To consider any items relevant to Ashley.

No substantive decisions can be taken under this item.

10. Planning Applications

- a) To consider planning applications received from the IOW Council.
- b) To receive notification of any planning decisions made by the IOW Council.

11. Correspondence

To consider any correspondence received

12. Clerk's Reports

To receive any reports submitted by the Clerk.

- a) To confirm the financial risk assessment for 2023/24

13. Finance

a) To receive the Internal Auditors report for 2023/24

b) To note the 4th Quarter and year end Bank reconciliation for 2023/24.

c) To approve the Asset Register document for the year ending 31 March 2024.

d) To receive the year end accounts for the year ending 31 March 2024.

e) To approve Sec 1 (Annual Governance Statement) of the External Audit Annual Return, and to authorise the Chairman (or Vice-Chairman) and Clerk to sign Sec 1 on behalf of the Council.

f) To approve Sec 2 (Accounting Statement) of the External Audit Annual Return, and to authorise the Chairman (or Vice-Chairman) and Responsible Financial Officer (Clerk) to sign Sec 2 on behalf of the Council.

g) To authorise payment of accounts

h/ To note receipt of precept for 2023/24.

i/ To agree new Parish Council cheque signatures.

14. Date of next meeting – Thursday 6 June 2024 at 7.30pm in Havenstreet Community Centre.