

# HAVENSTREET AND ASHEY PARISH COUNCIL

Clerk: Raine Elliss, 2 Brook Close, Sandown, Isle of Wight. PO36 9PY

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# NOTICE OF AGM

## Havenstreet and Ashey Parish Council

The Annual Meeting of Havenstreet and Ashey Parish Council to be held in the Havenstreet Community Centre on Thursday 22 May 2025 at 7:30pm

### AGENDA

1. 2025/26 To elect the Chair and sign the declaration of office.

#### Democratic 15 minutes:

Members of the public are invited to write to the Clerk on matters relevant to the Parish, or on the business set out below or to arrange attendance at the meeting.

2. 2025/26 Apologies for absence.

3. 2025/26 To elect the Vice-Chair and sign the declaration of office.

4. 2025/26 To receive any declarations of interests.

5. 2025/26 Minutes

To take as read and confirm as accurate the minutes of the ordinary monthly meeting held on Thursday 6 March 2024.

6. 2025/26 To note vacancy on Parish Council and initiate co-option process

7. 2025/26 To elect Council Representatives on the following bodies:

- a. Isle of Wight Association of Local Councils
- b. Havenstreet Community Association

8. 2025/26 Members Questions

Councillors to raise any questions.

*No substantive decisions can be taken under this item.*

9. 2025/26 Police Items

To receive any items or reports presented by or on behalf of the police.

10. 2025/26 Ashey

To consider any items relevant to Ashey.

*No substantive decisions can be taken under this item.*

**11. 2025/26 Planning Applications**

- a) To consider the following planning applications:
- b) To receive notification of any planning decisions made by the IOW Council

**12. 2025/26 Correspondence**

To consider any correspondence received

**13. 2025/26 Clerk's Reports**

To receive any reports submitted by the Clerk.

**14. 2025/26 Finance**

- a) To receive the Internal Auditors report for 2024/25 (Paper A)
- b) To receive Certificate of exemption (Paper B)
- c) To approve the Asset Register document for the year ending 31 March 2024. (Paper C)
- d) To receive the year end accounts for the year ending 31 March 2024. (Paper D)
- e) To approve Sec 1 (Annual Governance Statement) of the External Audit Annual Return, and to authorise the Chairman (or Vice-Chairman) and Clerk to sign Sec 1 on behalf of the Council. (Paper E)
- f) To approve Sec 2 (Accounting Statement) of the External Audit Annual Return, and to authorise the Chairman (or Vice-Chairman) and Responsible Financial Officer (Clerk) to sign Sec 2 on behalf of the Council. (Paper F)
- g) To authorise payment of accounts (Paper G)
- h) To note receipt of precept for 2024/25. (Paper H)

**15. 2025/26 Date of next meeting – Thursday 5 June 2025 at 7pm in**

**Havenstreet** Community Centre, with proposed future meeting dates as 3 July 2025, 4 September 2025, 6 November 2025, 5 February 2026, and March 5 2026.